

FIELDS/FACILITIES APPLICATION FORM

EVENT/PURPOSE OF USE:				ADDRESS:			
ORGANIZATION:				POSTAL CODE:			
PRIMARY CONTACT:				ROLE WITHIN ORGANIZATION:			
EMAIL		DAYTIME PHONE NUMBER		CELL PHONE NUMBER			
SECONDARY CONTACT				ROLE WITHIN ORGANIZATION			
EMAIL		DAYTIME PHONE NUMBER		CELL PHONE NUMBER			
TYPE OF SPORT/ACTIVITY:		PRACTICE	GAME	AGE GROUP:	YOUTH (1-18):	ADULT (18+):	
NUMBER OF PARTICIPANTS:				INSURANCE COVERAGE PROVIDED BY (LEAGUE OR COMPANY):			
# OF DAYS REQUESTED	START DATE:	END DATE:	TIMES REQUESTED:				
SUN	MON	TUES	WED	THURS	FRI	SAT	
LIGHTS REQUESTED:	START TIME:	END DATE:	LIGHTS MISC. NOTES:				
YES	NO						
SPECIAL REQUESTS/COMMENTS:							
IF YOU ARE REQUESTING A TOURNAMENT, PLEASE COMPLETE THIS SECTION							
PARK REQUESTED:							
PURPOSE OF TOURNAMENT:							
DATES:							
WILL ALCOHOL BE SERVED:		YE	NO	OVERNIGHT PARKING:		YES	NO
		S					
DO YOU NEED REQUIRED ACCESS TO A POWER SOURCE?		YE	NO	*DO YOU REQUIRE ACCESS TO AN ELECTRICAL PANEL:		YES	NO
		S					
*To have access to an electrical panel, you must have a qualified electrician on site and submit a copy of the company's liability insurance policy							
SPECIAL REQUESTS/COMMENTS:							

In signing this application, I acknowledge that I am the official representative of this team/organization/group and will be responsible for ensuring all the terms and conditions of the We Wai Kai Nation Permit(s). Any changes to the official representative will be made in writing to the We Wai Kai Nation with my signature and the new representative's signature. I also understand that the above information may be shared with other municipalities and sports field users.

APPLICATION (TERMS)

Liability and Insurance Requirements

We Wai Kai Nation requires Comprehensive General Liability Insurance from applicants requesting the use of We Wai Kai property where:

- Alcohol is to be served
- The number of participants exceeds 150 persons
- The We Wai Kai Nation considers the planned activity to be a higher risk and likely to injure the participants, guests, spectators, or other property users—including any sporting activity.

Under the Clean-Air Bylaw, We Wai Kai Nation Fields and Parks are always tobacco-free. A breach of the tobacco-free requirement may cancel the user's access to We Wai Kai Property. The permit holder in consideration for the use of this permit covenants with We Wai Kai Nation as follows:

- a) To leave the facilities and property clean and tidy to the sole satisfaction of We Wai Kai Nation and to reimburse We Wai Kai Nation for any costs incurred should the Permit Holder not satisfactorily complete this work;
- b) To hold the event by the strict times and dates as authorized by the permit, and at the end of the time of the event set out in the permit, leave the site peaceably and in the same condition as before the event was held;
- c) To comply with We Wai Kai Nation's "Key Deposit Policy" where keys are obtained for access to buildings, gates, power, water, or other amenities, and to get such keys from the Band Administrator/Lands Department during regular working hours being Monday to Friday, 8:30 am to 4:30 pm (Closed for lunch 12-1 pm);
- d) To properly secure all locks to facilities and property on completion of an event;
- e) To be responsible for any damages resulting from the use of facilities and to cancel all activities as a result of inclement weather or when the field conditions are wet;
- f) To prohibit the consumption of liquor during the event except with the prior written permission of We Wai Kai Nation, and where permitted by We Wai Kai Nation to comply with all the regulations of the Liquor Control and License Act, including the obtaining of all necessary permits, and obtaining the required insurance;
- g) To supply an adequate number of portable restroom facilities where the event is located at a site that does not have sufficient permanent facilities;
- h) To be responsible for all costs of extra security or law enforcement where required;
- i) To comply with the guidelines for food handling, preparations, and distribution of the Health Department where food is to be served or sold at an event;
- j) To not use any form of vehicle on-site except with the prior permission of the Band Administer/Lands Department Manager;
- k) To prohibit all commercial activity except as authorized in the permit;
- l) To inspect the facility before the event takes place to ensure there are no safety hazards;
- m) To provide adult supervision to all participants taking part in the event;
- n) To ensure that all participants are wearing the appropriate clothing and footwear for the event;

- o) To only allow guests, paid attendees, or players to take part in the event;
- p) To immediately bring to the attention of We Wai Kai Nation Band Administrator/Lands Department Manager of any potential hazards and immediately correct such hazards or identify and warn the participants of the hazard before the event's commencement.
- q) Noise Control Exemption Permit: If the Permit Holder plans to use amplified sound between 10:00 pm and 7:00 am, a Noise Control Exemption approval must be received. A letter requesting a Noise Control Exemption must be attached to the "Permit for Use Form," complete with the planned date and times amplified sound.

NOTE: Parks, Fields and Outdoor Facilities are available for public use seven days a week from 6 am to 10 pm. Please allow a minimum of 10 days' notice if you would like to reserve a field or facility for private use, a special occasion, or an event.

1. In the event of a breach of any of the terms, the booking shall be immediately cancelled. The Event Representative agrees that they shall not be entitled to future bookings in the event of a breach of the permit previously issued by We Wai Kai Nation.
2. The Event Representative Holder accepts the facilities requested at the Representative's own risk and without recourse against We Wai Kai Nation for any reason whatsoever.
3. The Event Representative agrees to indemnify and hold harmless We Wai Kai Nation for any liability for loss, costs, or damages resulting from bodily injury, including death, of or to any persons, or damage to the property of others arising from the use authorized by the permit, or the holding of the event.