

	JOB POSTING	Printed 03/04/24
	We Wai Kai Healing Society FOOD SERVICE WORKER Part-time Reports to: Operations Manager	Effective Date 13 Feb. 2024

Who We Are

We, the We Wai Kai, embrace our language and culture to build a proud, healthy, safe, and self-sufficient community. We support and encourage each other to thrive through following the footsteps of our ancestral history, as stewards of our lands and waters, while balancing our role in modern day society.

The Tsakwá'lutan Healing Centre represents a vision for addiction recovery with the goal of restoring lives and families and empowering communities. Our approach is to destigmatize addiction as an individual issue and to engage, educate, and empower individuals, families, and communities in the recovery process. We do this by bringing the best of western medicine together with our traditional healing practices and values.

Position Overview

Reporting to the Head Cook, the Part-time Food Service Worker perform various duties in support of cooks and the Wellness Centre kitchen and dining room.

This job description provides a general overview of the duties and responsibilities of Food Service Workers. In addition to the job description, more detailed lists of job duties and responsibilities may be available. The policies and procedures of the Wellness Centre and the Nation further describe the performance and behavioural expectations of all employees.


Responsibilities and Duties

Under the direction of the Head Cook, Food Service Workers prepare food, wash dishes, and work with Cooks in various ways in support of the kitchen and dining room activities, including but not limited to:

- Washing and putting away dishes and cooking utensils, cleaning counters, floors, and other surfaces, and removing trash and other waste materials
- Cutting and in other ways preparing foods for use by the cooks
- Serving food to dining room guests
- Ensuring safe and responsible use of the tools and equipment needed to perform work, ensuring the safety of themselves, co-workers, clients, and visitors
- Observing issues related to kitchen equipment and infrastructure and communicating the same with the Head Cook
- Awareness of compliance with health and safety regulations related to the safe handling of food

All employees working for the We Wai Kai Nation and its enterprises are required to work collaboratively and supportively to achieve the overall goals of the Nation. As such, employees are expected to work outside of their own jobs and job descriptions from time to time to achieve the goals of the organization. Job duties and work schedules may be changed from time to time to achieve these goals.

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Writers Name: Cruise HR Solutions		

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Confidentiality and Privacy

In the course of working for the Nation or one of its enterprises, employees may become aware of confidential business and personal information, including information about other employees, clients, and community members. This information may not be disclosed without prior written permission. All employees must be aware of and adhere to the applicable privacy and confidentiality policies and procedures of the enterprise and the Nation.

Key Contacts

- Clients

Preferred and Required Qualifications & Experience

[Some required qualifications may be achieved on-the-job]

- Grade 12 graduation and related post-secondary training
- Appropriate and current training related to safe handling and serving of food
- Basic computer skills, including working knowledge of the MSOffice suite
- Organizational and time management skills with attention to details and accuracy
- Flexible work practices – to work independently and to cooperate as a team member, as required
- Clean criminal record [relevant to the position]
- Ability and willingness to create a workplace culture valuing the health and safety of employees and clients
- Positive and respectful outlook towards their job, other employees, and the clients they serve
- Adherence to the workplace rules and policies of the Wellness Centre and the Nation, the established procedures related to this position, and to generally accepted work practices related to respectful and cooperative team performance

Personal Attributes

Food Service Worker is an entry level position requiring employees with a strong work ethic that includes the ability and willingness to consistently deliver high quality and efficient performance.

Physical Requirements and Working Conditions

This position requires continuous physical activities related to the operation of a commercial kitchen. This is a part-time position, minimum 20 hours per week, typical shifts 3 pm - 8:30 pm. The workplace is often busy, resulting in regular interruptions and related stresses.

Only shortlisted candidates will be contacted for interviews. Please no telephone calls.

Email resume to: helen.chickite@capemudgeresort.bc.ca

Attention: Helen Chickite, Operations Manager

Closing Date: Open until filled.