	<b>JOB POSTING</b>	Printed <b>03/04/24</b>
	<b>We Wai Kai Healing Society</b> <b>Primary Counsellor</b>  <b>Reports to: Clinical Director</b>	Effective Date  <b>20 Feb. 2024</b>

- Facilitate professional groups as assigned.
- Complete client progress forms within the prescribed progress timeframe
- Interface with Referral Agents, Funding Sources and Emergency Contacts weekly, in person or over the telephone.
- Is appropriately accessible and demonstrates healthy boundaries with family members and other involved persons.
- Facilitates group therapy, lectures, workshops, and educational groups as directed by the program schedule.
- Assesses suicidality and possibility for danger to self or others.
- Log in We Wai Kai Healing Society EMR ‘counsellor notes’ each client’s progress throughout the treatment experience.
- Log in We Wai Kay Healing Society EMR ‘counsellor notes’ after each individual or family session
- Begins and ends group activities in a timely manner.
- Creates a written plan for continuing care and discharge summary.
- Collaborates with the Director of Community Care in cases where second stage housing or continuing therapeutic involvement may be appropriate.
- The Counsellor attends all treatment planning meetings, all treatment review and goals setting groups, in-service trainings, and general staff meetings.
- The Counsellor “oversees” the daily treatment experience of each of his/her clients.

All employees working for the We Wai Kai Nation and its enterprises are required to work collaboratively and supportively to achieve the overall goals of the Nation. As such, employees are expected to work outside of their own jobs and job descriptions from time to time to achieve the goals of the organization. Job duties and work schedules may be changed from time to time to achieve these goals.


### **Confidentiality and Privacy**

In the course of working for the Nation or one of its enterprises, employees may become aware of confidential business and personal information, including information about other employees, clients, and community members. This information may not be disclosed without prior written permission. All employees must be aware of and adhere to the applicable privacy and confidentiality policies and procedures of the enterprise and the Nation.

### **Preferred and Required Qualifications & Experience**

- A Master’s Degree with current registration with a professional regulatory body is preferred. A comparable combination of education and experience may be considered, at the discretion of the Executive Director.

Created:	Revised:	Page 2 of 2
Writers Name: Cruise HR Solutions		

	<b>JOB POSTING</b>	Printed 03/04/24
	<b>We Wai Kai Healing Society</b> <b>Primary Counsellor</b>  <b>Reports to: Clinical Director</b>	Effective Date  20 Feb. 2024

- Facilitate professional groups as assigned.
- Complete client progress forms within the prescribed progress timeframe
- Interface with Referral Agents, Funding Sources and Emergency Contacts weekly, in person or over the telephone.
- Is appropriately accessible and demonstrates healthy boundaries with family members and other involved persons.
- Facilitates group therapy, lectures, workshops, and educational groups as directed by the program schedule.
- Assesses suicidality and possibility for danger to self or others.
- Log in We Wai Kai Healing Society EMR 'counsellor notes' each client's progress throughout the treatment experience.
- Log in We Wai Kay Healing Society EMR 'counsellor notes' after each individual or family session
- Begins and ends group activities in a timely manner.
- Creates a written plan for continuing care and discharge summary.
- Collaborates with the Director of Community Care in cases where second stage housing or continuing therapeutic involvement may be appropriate.
- The Counsellor attends all treatment planning meetings, all treatment review and goals setting groups, in-service trainings, and general staff meetings.
- The Counsellor "oversees" the daily treatment experience of each of his/her clients.

All employees working for the We Wai Kai Nation and its enterprises are required to work collaboratively and supportively to achieve the overall goals of the Nation. As such, employees are expected to work outside of their own jobs and job descriptions from time to time to achieve the goals of the organization. Job duties and work schedules may be changed from time to time to achieve these goals.

### **Confidentiality and Privacy**

In the course of working for the Nation or one of its enterprises, employees may become aware of confidential business and personal information, including information about other employees, clients, and community members. This information may not be disclosed without prior written permission. All employees must be aware of and adhere to the applicable privacy and confidentiality policies and procedures of the enterprise and the Nation.

### **Preferred and Required Qualifications & Experience**

- A Master's Degree with current registration with a professional regulatory body is preferred. A comparable combination of education and experience may be considered, at the discretion of the Executive Director.

Created:	Revised:	Page 2 of 2
Writers Name: Cruise HR Solutions		

	<b>JOB POSTING</b>	Printed <b>03/04/24</b>
	<b>We Wai Kai Healing Society</b> <b>Primary Counsellor</b>  <b>Reports to: Clinical Director</b>	Effective Date  20 Feb. 2024

- The Counsellor must have at least one year in acute care or inpatient addiction treatment setting or closely related experience.
- Experience in complex case management, working with people who are chemically dependent or people who have other process or concurrent disorders.
- Experience facilitating group therapy.
- If the applicant is in recovery, they will be required to identify that they have been abstinent from mood altering substances for two years at the time of application.

**Only shortlisted candidates will be contacted for interviews. Please no telephone calls.**

Email resume to: [steve.low@wewaikai.com](mailto:steve.low@wewaikai.com)

Attention: Steve Low, Executive Director

Closing Date: March 14, 2024