



Job Posting
Supply Control Coordinator, North American Whitewood
Vancouver, B.C.

THE OPPORTUNITY

We have an exciting opportunity for a new **Supply Control Coordinator, North American Whitewood** to be based out of our corporate office in Vancouver, British Columbia.

What You'll Do: As part of our Supply Control team, you will work closely with our lumber manufacturing operations, logistics team and sales team to ensure production plans, order files, sales allocations and shipments are aligned to achieve key operational and financial results.

Who You Are: Our ideal candidate can come from a variety of backgrounds including lumber, manufacturing, production coordination, logistics or sales and customer service. **While experience in the lumber industry is a definite asset, it is not required.** What is more important is that you have the right personality for the role – an excellent communicator and listener, customer focused, self-motivated and able to work well under pressure. Strong Excel skills are a great asset. Apply today if you want to join a high performing, close knit team, and see how you can play a key role in the sustainable forestry industry!

Work Environment: This role would be based in our Vancouver Corporate office, working closely with our North American sales team.

RESPONSIBILITIES

- Manage Western's North American Whitewood order file, inventory and shipments;
- Coordinate and maintain individual mill sales allocations and order files to increase transparency and execution within the supply chain;
- Manage wood flow, order construction and delivery plan to achieve corporate objectives;
- Work with Logistics group to determine volume requirements and coordinate volumes from operations and reloads;
- Manage internal and external stakeholder relationships;
- Assist mill production coordinators and reload operators with the efficient execution of their order file position;
- Daily reports (inventory, sales) and others as required; and
- Perform other duties, projects, and assignments as needed.

QUALIFICATIONS

Education And Experience

- Post-secondary degree or diploma in Business, Marketing, Logistics/Supply Chain, Wood Products Processing or related field; and,
- Experience in any combination of production coordination, quality control, logistics, shipping, or sales and customer service.

Skills, Knowledge and Required Competencies

- Proficient in Microsoft Excel;

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- Proficient in Microsoft PowerPoint;
- Exceptional time-management skills, and the ability to excel under the pressure of deadlines;
- Demonstrated ability to multi-task, and react to changing conditions;
- Ability to interpret data and information to draw key message and key action; and,
- Continuous process improvement mindset.

YOUR CAREER

At Western Forest Products, we believe our most significant asset is our people. Investing in our people brings value and success to our business, ensuring a safe, engaged, productive and continuously improving workplace. We offer challenging opportunities working alongside the best in the industry to meet your career and professional development goals while providing competitive total rewards and recognition.

We provide a variety of **on-the-job training** and **continuing education** in many areas at Western to ensure you have the skills you need to succeed. Our **promote-from-within culture** recognizes high performance and we offer diverse career paths across the organization for those with the talent and will to advance.

Our **total rewards offering** including **competitive pay, performance bonus, pension plan, benefits** and other programs designed to support our employees.

WESTERN OVERVIEW

Western Forest Products is a leading forest products company that sustainably manages forests and manufactures high-quality wood products. Headquartered in Vancouver, British Columbia with operations in the coastal region of B.C. and Washington State, Western meets the needs of customers worldwide with a specialty wood products focus and diverse product offering.

Our commitment to health and safety, environmental stewardship and community engagement is core to how we do business at Western Forest Products.

Our approach to responsible business practices in all aspects of our business is multi-faceted. We adhere to and employ the most stringent environmental practices in the world. The steps we take to ensure the forests in which we operate are renewed and remain healthy and viable for future generations are mirrored in the care we take to make certain our communities continue to grow and prosper. This includes investing in communities where we operate and continuing to forge mutually beneficial relationships with First Nations in respect of their local and cultural interests.

WEBSITE LINK

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=03e232f7-4ad2-44ca-9e5d-fa35c31b335a&cclid=2637603463_4010&jobId=469452&lang=en_CA

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