



**Job Posting**  
**Controller, Indigenous Partnerships**  
**Nanaimo or Campbell River, BC**

---

**THE OPPORTUNITY**

Western Forest Products is hiring for a **Controller, Indigenous Partnerships**, to be based in one of our Vancouver Island offices either in Nanaimo or Campbell River.

**What You'll Do:** The Controller, Indigenous Partnerships, will report to and work closely with the Regional Controller, Partnerships & Sustainability, on the successful implementation and integration of Indigenous Partnerships Agreements. You will also provide financial and operational support and analysis for one or more of Western's Indigenous Partnerships. You will work closely with operational teams acting as a trusted advisor/finance business partner.

**Who You Are:** You are a qualified CPA with 7+ years' experience, post-designation. You are comfortable functioning in an autonomous capacity and possess the ability to analyze information and make decisions that are in the best interests of the partnerships. A public practice background would be beneficial as this role requires someone who is able to quickly understand the businesses we are working with and manage project deliverables.

This is a fantastic opportunity for someone who is looking to progress their career in a niche area of accounting and make a significant impact with the Indigenous communities where WFP operates.

**Work Environment:** This role is to be performed in person at either our Nanaimo or Campbell River office. Some travel to our operations and partnership businesses on Vancouver Island will be required. Vancouver-based candidates will also be considered.

---

**RESPONSIBILITIES**

**Indigenous Partnership Group Support**

- Lead and coordinate the creation and implementation of new Partnerships within the existing accounting and production systems, by working closely with a multidisciplinary team, ensuring project deadlines are met and the successful startup of the Partnership;
- Review Partnership agreements to ensure compliance with contractual commitments both during startup and throughout the term of the agreement;
- Review and develop month-end closing procedures for the Partnership including journal entries, standard reporting package, account reconciliations, and Monthly Operating Report analysis and preparation;
- Ensure appropriate internal controls are in place for the Partnership and comply with corporate policies and procedures;
- Facilitate standardization and streamlining of processes;
- Perform ad hoc analytical support for the Indigenous Partnership group as required

**Partnership Operational Support**

Vancouver Corporate Office, Suite 800 – 1055 West Georgia Street  
Royal Centre, PO Box 11122, Vancouver, BC V6E 3P3 | 604.648.4500



- Responsible for operations review of the month-end closing process including journal entries, standard reporting package, account reconciliations, and Monthly Operating Report analysis and preparation;
- Perform financial review and approval for all vendor payments and accounts receivable transactions;
- Analyze monthly statements in terms of key issues in sales, costs, productivity, and margin;
- Lead and coordinate the Partnership's proforma, annual plan and forecast processes;
- Assist Partnership Manager in making financial decisions that maximize performance;
- Prepare quarterly board meeting pack and present the financial elements of same;
- Prepare ad hoc analysis as requested by board members of the Partnership or Western Management
- Facilitate external review engagements for Partnerships as required

---

## QUALIFICATIONS

### Education and Experience

- CPA designation
- University degree in business management, finance or accounting
- Working knowledge of the forest industry an asset
- Strong business process and budgeting knowledge
- 7+ years' experience in a financial and/or business services capacity
- Prior experience working with Joint Ventures or Limited Partnerships an asset

### Skills, Knowledge and Required Competencies

- Continuous improvement mindset,
- Focused on identifying business efficiencies
- Excellent communication skills, both verbal and written
- Strong working knowledge of MS Office applications (Outlook, Excel, Word)
- Detail oriented, organized and ability to multi-task
- Ability to work with tight deadlines and prioritize tasks
- Ability to work effectively across all levels of the organization

---

## YOUR CAREER

At Western Forest Products, we believe our most significant asset is our people. Investing in our people brings value and success to our business, ensuring a safe, engaged, productive and continuously improving workplace. We offer challenging opportunities working alongside the best in the industry to meet your career and professional development goals while providing competitive total rewards and recognition.



We provide a variety of **on-the-job training** and **continuing education** in many areas at Western to ensure you have the skills you need to succeed. Our **promote-from-within culture** recognizes high performance and we offer diverse career paths across the organization for those with the talent and will to advance.

Our **total rewards offering** including **competitive pay, performance bonus, pension plan, benefits** and other programs designed to support our employees.

---

## WESTERN OVERVIEW

Western Forest Products is a leading forest products company that sustainably manages forests and manufactures high-quality wood products. Headquartered in Vancouver, British Columbia with operations in the coastal region of BC and Washington State, Western meets the needs of customers worldwide with a specialty wood products focus and diverse product offering.

Our commitment to health and safety, environmental stewardship and community engagement is core to how we do business at Western Forest Products.

Our approach to responsible business practices in all aspects of our business is multi-faceted. We adhere to and employ the most stringent environmental practices in the world. The steps we take to ensure the forests in which we operate are renewed and remain healthy and viable for future generations are mirrored in the care we take to make certain our communities continue to grow and prosper. This includes investing in communities where we operate and continuing to forge mutually beneficial relationships with First Nations in respect of their local and cultural interests.

---

## WEBSITE LINK

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=03e232f7-4ad2-44ca-9e5d-fa35c31b335a&cclId=2637603463\\_4010&jobId=467990&lang=en\\_CA](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=03e232f7-4ad2-44ca-9e5d-fa35c31b335a&cclId=2637603463_4010&jobId=467990&lang=en_CA)

---

## QR CODE

